



*Community Rehabilitation
and Disability Studies*

**Introduction to Community Rehabilitation
Practice and Professional Conduct**

Calendar Description

Practical application of the basic principles of assessment, planning and intervention with individuals/groups. Professional development tutorials support 130 hours in community practicum. Students taking both CORE 485 and 487 will choose a different human service realm for each practicum.

Content/Objectives

A. Practicum:

- Planning and facilitating supports with consumers, families and agency personnel within a variety of human services (Community Support Services, Children Services, Vocational Rehabilitation, Rehabilitation Management, Inclusive Education, and Health Professions) across the lifespan (Children, Adults, Seniors).
- Students taking both CORE 485 and 487 will choose a different human service realm for each practicum.

B. Professional Development Tutorials

Content areas will vary according to the human service realm identified for each section.

- Inquiry based learning
- Peer problem solving
- The nature and dynamics of helping relationships
- Effective collaboration with consumers, families and multi-disciplinary professionals
- Applying theory to practice
- Building a guiding philosophy and personal code of ethics in practice
- Social change

Outcomes/Competencies

Student will be able to:

- Demonstrate sensitivity in the initiation and closure of supports
- Plan and implement individual and/or group supports
- Collaborate with consumers, families and multi-disciplinary professionals
- Demonstrate intervention strategies such as teaching, modeling, facilitating natural supports and group facilitation
- Generalize learning through exploration, reflection and application
- Develop critical thinking skills

Assignments

- Practicum Package - Includes:

- Learning Contract
- Midterm Evaluation
- Final Evaluation

60%

- In class presentation

10%

- Tutorial participation

10%

- Practicum blog (D2L discussion board)	20%
TOTAL	100%

Instructor and Course Information

COURSE: CORE 485	INSTRUCTOR: Alison Albright
TERM: Fall 2016	TELEPHONE: (403) 512-3593
SECTION: T02 / B02	FAX: 220-6494
TIME/DATE: T02 - Mondays 4:30 p.m. to 6:20 p.m. (Alternate weeks)	EMAIL: alison.albright@ucalgary.ca
LOCATION: EDC 152	OFFICE HOURS: By appointment

Course Content

Students complete a 130-hour practicum with a human service organization or with an individual/family identified as providing foundation skills to Community Rehabilitation practice. Practicum is contracted between the student, the instructor/practicum coordinator, and a site facilitator in the human service organization or individual/family member.

In addition to 130 hours spent in practicum, students will attend tutorials*. These will be held Mondays in room EDC 152 from 4:30 – 6:20pm according to the following schedule:

Sept 12 & 26, Oct 24, Nov 7 & 21, Dec 5

*A tutorial is a combination of teaching and discussions relevant to practice and theory regarding helping relationships.

Details of Assignments

Student grades are based on the following components:

Practicum Package: Value 60%

Learning Contract -

Students will be required to complete a practicum contract within the first 20 hours of starting at their respective placement. This contract will help the student to identify the expectations of their chosen practicum (both personally and professionally) and will act as a guide for both the site supervisor and the practicum supervisor in the process of evaluating the student.

Due – No later than Oct 3rd

Practicum Performance Evaluation –

Students will be evaluated by their site supervisor and course instructor (as per their practicum contract) after completion of 65 hours (midterm) and again after completion of their total practicum hours (130 hours). The supervisor will evaluate the student based on three categories:

- **Professional and Ethical Conduct**
- **Personal growth and goal achievement (as per identified in practicum contract)**

- Overall performance (final evaluation only)

All onsite Practicum Final Evaluations to be completed by December 16, 2016

Practicum Blog: Value 20%

Students will be required to maintain an online class discussion on the D2L course site as well as an ongoing personal practicum blog.

Each student will be provided a D2L link to maintain a personal reflective blog regarding his or her practicum experience. A minimum of 7 submissions distributed throughout the 13 weeks will be required. Submissions may be shared with the larger class or may be viewed solely by the course instructor at the student's discretion. IF SUBMISSIONS ARE POSTED AS PRIVATE THEN IT IS THE STUDENT'S RESPONSIBILITY TO ENSURE THEY ARE PROVIDED TO THE INSTRUCTOR BEFORE THE REQUIRED DUE DATE
Grading will be determined by depth and demonstration of reflection and critical thinking.
2 % per submission. = 14%
Participation in face to face class discussions – 1% per class = 6%
Total = 20%

Online class discussion board – 10%

At five points throughout the course (usually following five of the on campus seminars) there will be a topic question listed under Discussion Board on D2L. Students will be required to post a response to the topic and respond to at least two other student posts within the timeframe deadline indicated by the instructor. Grading will be determined by clarity of the response, demonstration of understanding of the question and depth of thought to other student postings.

Original posts – 5%
Response to other student post – 5%
Total = 10%

In Class Presentation (Nov 21st/ Dec 5th): Value 10%

Students will partner with another student from the same or a similar practicum setting. Each pair will facilitate a presentation on an approved topic relevant to their practicum site(s). Topic proposals should be provided to the instructor no later than October 24th. Presentations will be 15 minutes in length (marks will be deducted from presentations that exceed 15 min) and will be graded on content, topic relevancy, creativity, and presentation style.

It is expected that students will use the APA Publication Manual format for referencing all written assignments

Marking Scheme

95 – 100	A+	80 – 84	B+	65 – 69	C+	50 – 54	D+
90 – 94	A	75 – 79	B	60 – 64	C	45 – 49	D
85 – 89	A-	70 – 74	B-	55 – 59	C-	Below 44	F

PLEASE NOTE: Although all CORE practicum courses result in a final letter grade, students wishing to graduate with a BCR MUST complete the course with NO LESS than a letter grade of B (GPA of 3.00) as is stated on page 182 section 3.9-1 of the University of Calgary course calendar.

IMPORTANT DATES FOR FALL 2016

Last day to drop a class without financial penalty - **September 23, 2016.**

Last day to add a course - **September 26, 2016**
Last day to withdraw from a course - **December 9, 2016.**
Tuition and Fee Payment Deadline - **September 30, 2016**

Desire 2 Learn is located on the University of Calgary server and will be used extensively for communication with students. **It is the student's responsibility to ensure that s/he gets all posted communications and documents and that s/he receives emails sent by instructors or fellow students through D2L.** Your email address on D2L is the one you gave to the Registrar. Using an email address on the University server (name@ucalgary.ca) will ensure that you receive emails and that, should the server ever be down, instructors will be aware of it. Other servers sometimes filter D2L or instructor group mailings as spam; **we therefore require that you have your ucalgary.ca email address linked to D2L.**

Conduct During Tutorials

Students are expected to conduct themselves in a mature and courteous manner during ALL tutorials. Students are expected to frame their comments and questions to the instructor and fellow students in respectful and appropriate language, always maintaining sensitivity towards the topic.

Conduct during Practicum

It is expected that students will maintain a professional manner while in their community-based practicum placements. As such, students are expected to adhere to all policies and procedures of their practicum site, including attendance/punctuality, attire, language and attitude and respecting all matter of the site as confidential. Students should recognize that they are responsible for their own learning and therefore need to take an active role in their setting. This can be achieved by interacting respectfully with site supervisors and staff, seeking and accepting feedback from site supervisors, designated site mentors and/or the course instructor while always exerting maximum effort in completing assigned tasks, contracted learning goals and project work (if required).). Students are also reminded that they must adhere to the University of Calgary Code of Conduct Policy (<http://www.ucalgary.ca/policies/files/policies/code-of-conduct.pdf>)

Electronic Devices

The Bachelor of Community Rehabilitation program aims to create a supportive and respectful learning environment for all students. Research studies have found that student use of electronic devices (laptops, tablets, etc) in the classroom negatively affects the learning of both the user and those sitting nearby. Inappropriate use of laptops is also disruptive to your fellow classmates and disrespectful to the lecturer. Their use in the classroom is **strongly discouraged** and may be prohibited by instructors except in circumstances related to course content. Should laptops be permitted, their use is limited to taking notes and **NOT to surf the web, check email or do other unrelated work.** Students who use their laptops inappropriately or are otherwise disruptive during tutorials will be asked to leave. Repeat offences may be considered non-academic misconduct and disciplined accordingly.

Cell phones and similar devices **must be turned off** (not merely silent) during class time. Students who disregard this rule during lectures or tutorials will be asked to leave.

Copyright

It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University's Fair Dealing Guidance for Students (library.ucalgary.ca/files/library/guidance_for_students.pdf). Further information for students is available on the Copyright Office web page (<http://library.ucalgary.ca/copyright>)

A Note Regarding Instructor Intellectual Property

Generally speaking, course materials created by professor(s) (including course outlines, presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the professor(s). These materials may **NOT** be reproduced, redistributed or copied without the explicit consent of the professor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course *at the same time* may be allowed under fair dealing.

All assignments will be held at the Community Rehabilitation and Disability Studies office for only one (1) year after the last day of term.

Academic Accommodations Based on Disability

It is the student's responsibility to register with Student Accessibility Services to be eligible for formal academic

accommodation. If you are a student who may require academic accommodation and have not registered with Student Accessibility Services, please contact their office at (403) 220-8237; <http://www.ucalgary.ca/access/>. Students will be provided with all necessary accommodations to ensure equal opportunity to succeed in this course. Please provide the instructor your accommodation letter from Student Accessibility Services within 14 days after the start of this course so that all needed arrangements can be made.

Accommodations on Protected Grounds other than Disability

Students who require an accommodation in relation to their coursework based on a protected ground other than disability, should communicate this need, preferably in writing, to the designated BCR program contact, Mrs. Jennifer Logan (jljlogan@ucalgary), or to Dr. Ebba Kurz, Associate Dean, Undergraduate Health and Science Education, Cumming School of Medicine. Students who require an accommodation unrelated to their coursework or the requirements for a graduate degree, based on a protected ground other than disability, should communicate this need, preferably in writing, to the Vice-Provost (Student Experience). For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

Academic Misconduct

Intellectual honesty is the cornerstone of the development and acquisition of knowledge and requires that the contribution of others be acknowledged. Consequently, plagiarism or cheating on any assignment is regarded as an extremely serious academic offence. Students should examine sections of the University Calendar that present a Statement of Intellectual Honesty and definitions and penalties associated with Plagiarism/Cheating/and Other Academic Misconduct.

Cheating, plagiarism, and other forms of academic misconduct are very serious offences that will be dealt with rigorously in all cases. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the BCR program or the University. The Cumming School of Medicine follows a zero tolerance policy regarding dishonesty. **All incidences of academic dishonesty will be reported to the Associate Dean (Undergraduate Health & Science Education) and be recorded in their student records.** The University calendar is explicit about what is construed as academic misconduct and on the appropriate penalties. Students are referred to the "Student Misconduct" sections of the University Calendar for further information.

Recording of Lectures

Audio or video recording of tutorials is prohibited except where explicit permission has been received from the instructor.

Other Important Information

Freedom of Information and Protection of Privacy Act

This course is conducted in accordance with the Freedom of Information and Protection of Privacy Act (FOIP) and students should identify themselves on written assignments (exams and term work.) by their name and ID number on the front page and ID on each subsequent page. Assignments given by you to your course instructor will remain confidential unless otherwise stated before submission. The assignment cannot be returned to anyone else without your expressed permission to the instructor. Grades will be made available on an individual basis and students will not have access to other students' grades without expressed consent. Similarly, any information about yourself that you share with your course instructor will not be given to anyone else without your permission.

Appeals

If there is a concern with the course, academic matter or a grade, first communicate with the instructor. If these concerns cannot be resolved, students can proceed with an academic appeal, as per Section I of the University Calendar. Students must follow the official reappraisal/appeal process and should contact the Student Ombuds Office (<http://www.ucalgary.ca/ombuds>) for assistance with this and with any other academic concerns, including academic and non-academic misconduct.

Resources for Support of Student Learning and Wellness

Student Success Centre	http://www.ucalgary.ca/ssc/
Student Wellness Centre	http://www.ucalgary.ca/wellnesscentre/
Distress Centre	http://www.distresscentre.com/

Student Ombuds' Office

The Student Ombuds' Office supports and provides a safe, neutral space for students. For more information, please visit www.ucalgary.ca/ombuds/ or email ombuds@ucalgary.ca.

Student Union (SU) Information

The SU Vice-President Academic can be reached at (403) 220-3911 or suypaca@ucalgary.ca; the SU representatives for the Cumming School of Medicine can be reached at medrep@su.ucalgary.ca.

Emergency Evacuation/Assembly Points

Assembly points for emergencies have been identified across campus. Assembly points are designed to establish a location for information updates from the emergency responders to the evacuees; and from the evacuated population to the emergency responders. The **primary assembly point for the Education Block is Scurfield Hall - Atrium.**

Safewalk

Campus security will escort individuals, day or night, anywhere on campus (including McMahon Stadium, Health Sciences Centre, Student Family Housing, the Alberta Children's Hospital and the University LRT station). Call 220-5333. Use any campus phone, emergency phone or the yellow phone located at most parking lot pay booths.